

Ten Topics in Rheumatology - Asia

28-29 November 2009 Manila, Philippines

INSTRUCTIONS FOR SUBMITTING A CASE REPORT

1. **Subject**

The case report or case series must focus on a rheumatologic disease.

2. **Criteria**

Submit original case report/ case series as a full manuscript. Acceptance criteria will be based on quality and originality of the paper.

3. **Writing style**

Case reports may be in the following research type:

- a. Case report or case series with literature review
- b. Case report presented in case problem-solving or "grand rounds" format (with progressive disclosure of data)

4. **Standards and Format**

Submissions should be double-spaced font size 12 Times New Roman or Arial. Use standard abbreviations (spell out in full at first mention, add abbreviations in parenthesis). Use numerals for numbers. Try not to exceed ten pages of 8 x 11.

The **abstract** should not exceed 200 words. THE ABSTRACT MUST ALSO BE SUBMITTED IN A SEPARATE E-MAIL WITH THE SUBJECT "**Call for Abstracts**".

Figures or photographs must be in tiff format with resolution of at least 300 dpi. Captions must be clear and concise.

Authors should familiarize themselves and comply with the [uniform requirements](http://www.wiley.com/bw/submit.asp?ref=1756-1841&site=1) of writing a biomedical manuscript. Please refer to the author guidelines of the International Journal of Rheumatic Diseases <http://www.wiley.com/bw/submit.asp?ref=1756-1841&site=1>

5. **Copyright**

Submitted papers will become copyright of Rheumatology Educational Trust Foundation Inc. and will be published online at RETFI's website.

6. **Deadline**

All case reports must be submitted by email to 10topicsasia09@retfi.org with subject "**Call for Case Reports**" on or before **31 July 2009**.

7. **Compliance**

All abstracts submitted must conform with these guidelines.

The abstract author / presenter must have paid the registration fee for Ten Topics in Rheumatology – Asia on or before 30 September 2009.

The research committee reserves the right to refuse any case report submitted.

8. **Author Information**

Indicate the required information on the authors as follows:

Author/s: _____

Presenter: _____

Institution: _____

Tel.: _____ **Fax:** _____ **Email:** _____

9. **Award for "Best Case Report"**

A prize money of US\$500.00 will be awarded to the best case report, at the conclusion of the Ten Topics 2009 meeting. The organizers reserve the right to forfeit the award in case there is no deserving entry.